**Application**

**Please complete this application in English and**

**submit it with the budget proposal to** [**AAgrants@fp2030.org**](mailto:AAgrants@fp2030.org) **by May 12, 2023.**

**Organizational Information**

Organization’s Name:

Year the Organization was established:

Organization’s Physical Location/Address:

Organization’s Mailing Address (if different than above):

Organization’s Country:

*\*\*Note: Only organizations operating in Ethiopia, the Gambia, Ghana, Liberia, Malawi, Nigeria, Rwanda, Sierra Leone, and Zambia will be considered. If your organization is not in Ethiopia, the Gambia, Ghana, Liberia, Malawi, Nigeria, Rwanda, Sierra Leone, or Zambia, please do not continue with the application.\*\**

Organization’s Phone Number:

Organization’s Website (if applicable):                         
 **Contact Information for Key People**

Name of CEO/President/Executive Director:

CEO/President/Executive Director’s E-mail Address:

Name of Project Lead:

Title of Project Lead:

Project Lead’s Phone Number:

Project Lead’s E-mail Address:

**Organizational Structure**

1. Is your organization an FP2030 commitment maker?
2. Is your organization incorporated or legally registered in your country? ☐ Yes  ☐ No
   1. If yes, what type of organization is it registered as (corporation, nonprofit, NGO)?  Include your certificate of registration.
3. What is the ultimate decision-making authority within your organization (i.e., board of directors, executive director)?
4. Is your organization controlled or operated by any other organization?  ☐ Yes  ☐ No
   1. If so, what is the name of the other organization?
5. What is your annual budget in US$, and who are your top funders for the last two years?
6. How many paid staff does your organization have? Full time? Part-time?
7. Has your organization ever received funding from
   1. The U.S. Government ☐ Yes  ☐ No
   2. A U.S. foundation or an American nonprofit before?  ☐ Yes  ☐ No
8. Can you legally and practically accept funding from an American nonprofit organization directly into your organization’s bank account? ☐ Yes  ☐ No
   1. If not, do you have a fiscal agent through which you will receive the money?
   2. If so, what is the name of that organization?

**Description of Organizational Activities and Proposed Work**

1. What are your organizational priorities and mission? (Limit - approximately 150 words)
2. In what coalitions do you participate? Please include coalitions and working groups with other NGOs, government officials, or other coalition work. (Limit - approximately 200 words)
3. Please describe your relationships and interactions with government officials and members of parliament outside of coalition work. (Limit - approximately 350 words)
4. Please describe your organization’s past work on family planning and accountability-related activities. Be sure to include any work related to accountability, advocacy, and/or FP2030 partnership or commitment-making. (Limit –approximately 500 words)
5. Please describe your organization’s monitor, evaluation, and learning experience and processes. (Limit – approximately 150 words)
6. Keeping FP2030’s Country/Government Commitment Tracking approach in mind, what opportunities are there for **monitoring and validating** FP2030 commitments in your country? What specific actions will you carry out to address these opportunities? (Limit – approximately 500 words)
7. How do these activities align with the accountability approaches included in your country’s FP2030 commitment? (Limit – approximately 300 words)
8. What is the anticipated outcome of your proposed activities? (Limit – approximately 350 words)
9. Will you work with any partners or coalitions on this project? If yes, who?
10. Please include short bios for each key staff working on this project.

**Financial Information**

1. What was your organization’s annual budget for the previous fiscal year (in USD)?
2. What are your primary funding sources (e.g., government, foreign governments, individual donors, NGOs)?
3. If your organization has been audited, have your auditors ever reported findings?
   1. If so, please tell us briefly what findings were identified and how you responded to them.
4. Please complete the following budget template, including narrative descriptions of activities.

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**Accountability Framework Piloting**

**Budget Proposal**

The budget proposal should cover the entire grant period (July 1, 2023-December 31, 2024). Please use the spreadsheet below to provide information on your anticipated costs. Please add or delete rows to reflect your activities. **Please complete this budget template in English and submit with the application to** [**AAgrants@fp2030.org**](mailto:AAgrants@fp2030.org) **by May 12, 2023.**

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Narrative Description and Reasoning of Activity | Cost (local currency) | Cost  (US$) |
| **Direct Costs** |  |  |  |
| 1. Activity 1 |  |  |  |
| 1. Activity 2 |  |  |  |
| 1. Activity 3 |  |  |  |
| 1. Personnel/Consultant Costs |  |  |  |
| **Total Direct Costs** |  |  |  |
| **Indirect costs** (max 15% overhead) |  |  |  |
| **Total** |  |  |  |